



OHIO COUNTY HIGH SCHOOL

1400 Main Street, Hartford, Kentucky 42337

Guidance Department

Phone: (270) 274-4585

Letter of Recommendation Form

Instructions: Please complete and return *Letter of Recommendation Form* at least **ONE** week in advance of needing it.

Name of Student: _____

Student Email address: _____

This letter is for: _____

In order to help us write your letter of recommendation, please answer the following questions as completely as possible.

1. What are you planning to study in college? _____
2. What are your strengths and limitations? Give an example of how you have shown your greatest strength and/or how you are overcoming your limitations.

3. How have you impacted Ohio County High School? Give an example and elaborate.

4. What is the most significant activity (club, sport, organization, community service activity, etc.) in which you were involved?

5. Other: (things you would like a person writing a recommendation to know about you)

SCHOOL RELATED ACTIVITIES

Activity

Grade/Year

Leadership

Grade/Year

Community Service

Grade/Year

Work Experience

Grade/Year

Please choose 3-4 adjectives that BEST describe you (circle):

Independent

Competitive

Hard Working

Optimistic

Compassionate

Motivated

Leader

Artistic

Creative

Determined

Mature

Generous

Organized

Goal Oriented

Other: _____

Counselor Use Only

Date Received by student: _____

Date Submitted Rec to College/Student: _____